## **AXOMO Admin Resources**

## **HRIS** Integrations

AXOMO allows admins to sync up their current HRIS platforms with their store in order to save time with user access. Setting up custom endpoint sync will require different information depending on which platform you use. AXOMO currently supports the following platforms:

- Bamboo HR
- Paylocity
- Paycom
- Zenefits
- Dayforce
- Kallidus (Sapling)

- Namely
- Workday
- Insperity
- Alliance

## Setting Up Custom Endpoint Sync

If you can create an endpoint and have control over what the data pulled from it looks like, then you can create a Custom Endpoint that your Axomo Store can sync from. To set this up, follow these steps:

- 1. Go to the Admin Panel and select User Management on the sidebar
- 2. Select HR Platform Integrations
- 3. Click on the green Add New button
- 4. Type a friendly name for the endpoint
- 5. Select the Endpoint Generic from the Source dropdown
- 6. Enter the URL from which the data is to be pulled
- 7. For security purposes, you can configure your endpoint with some form of authentication. Currently, we support basic and bearer token authentication.
- 8. User Key is the way to tell us how to track users, which can be an Email or CustomID. For instance, if your user can change emails within your company (ie. they change departments) then you can select to track them via Custom ID instead
- 9. Supervisor Key is the same as User Key but for the Supervisor.
- 10. If you'd like to use the feature to sync security groups, check the box Sync Security Groups. These must match the name of the Security Group as set up in the Axomo Store.
- 11. Start Sync Date will postpone sending activation and welcome emails to all the users that have been imported into the Axomo store until the specified date
- 12. Click the OK button

## **Finding Information for Each Platform**

Different platforms require different sets of authenticators in order to allow custom end-point sync.

- BambooHR You will need your subdomain and API key. Your subdomain will be the first part of your BambooHR URL (subdomain.bamboohr.com). Information about retrieving your API key can be found <a href="here">here</a>.
- Paylocity You will need your company ID and will need to submit a form on Paylocity to activate
  the AXOMO app. Instructions on finding your company ID can be found <a href="here">here</a> and information on
  submitting the form can be found <a href="here">here</a>.
- **Paycom** You will need to reach out to your Paycom Account representative to generate a SID and Token for integration.
- Zenefits You will need your access token. Information on retrieving it can be found here.
- Dayforce You will need your company name, Dayforce username, and password. We will also need to know what version of API you are using. That information can be found using your developer login <a href="here">here</a>.
- **Kallidus (Sapling) -** You will need your subdomain and access token. Information about finding your subdomain <u>here</u> and your access token <u>here</u>.
- Namely You will need your subdomain and access token. Your subdomain will be the first part of your Namely URL (subdomain.namely.com). Your access token can be retrieved by (in Namely):
  - 1. Click the face icon at the top of the window.
  - 2. Click API on the dropdown.
  - 3. Click Personal Access Tokens near the center of the window.
  - 4. Enter a name for your connection, like "AXOMO".
  - 5. Click Create.
  - 6. Copy the code shown under Your Personal Access Token.
- Workday This integration is a bit more involved and will require help from an AXOMO developer.
   To integrate with Workday please get in contact with your sales representative or email us at <a href="mailto:support@axomo.com">support@axomo.com</a>.
- **Insperity** You will need your ClientID and access token. Please reach out to your account representative to find this information. Insperity customer service can be found <a href="https://heep.ncbi.nlm.ncb
- Alliance Information about integrating with Alliance can be found <a href="here">here</a>.